

Meeting – Board of Directors

Date: July 15, 2024

Time: 6:00pm

Location: Coastal Montessori Charter School – In Person

A. **CALL TO ORDER:** Meeting called to order at 6:01pm

a. Determination of Quorum: Quorum Determined

1. Roll Call

- Rick Richardson
- Kathryn Kehoe
- Brooke Burkholder
- Julie Dew
- Tera Marshall
- Ricky Ferdon
- Ashley Nelson
- Dr. Anthony Setari
- Marshall Easterling

b. Adoption of Agenda

1. Kathryn Kehoe made a motion to adopt the agenda.
2. Ricky Ferdon seconded the motion. This motion was approved and adopted.

c. Approval of Minutes

1. Marshall Easterling moved to adopt the minutes from the last board meeting.
2. Ashley Nelson seconded the motion. This motion was approved and adopted.

B. **INFORMATION**

a. Financial Report – No Finance Report

b. Director's Report

- Gavin's Law was added to the 2024/2025 Handbook.
- Ms. Kristy reported creating committees among school staff to lighten her load.
- Faculty meetings will officially change to Tuesday
- Ms. Kristy introduced the CMCS Hub. We will see the finished product before its published.
- Ms. Kristy will let the board know the name of the new PTO President.

C. **PUBLIC COMMENT**

- a. There were no requests for public comments.

D. **EXECUTIVE SESSION**

- a. Julie Dew made a motion to move into executive session.
- b. Brooke Burkholder seconded the motion.
- c. Ashley Nelson made a motion to return from Executive Session.
- d. Brooke Burkholder seconded the motion.
- e. Both motions were approved and adopted.

E. ACTION ITEMS

a. Approval of Employee Handbook

1. Marshall Easterling made a motion to approve the employee handbook.
2. Ashley Nelson seconded the motion. This motion was approved and adopted.

b. Approval of Student Handbook

1. Kathryn Kehoe made a motion to approve the student handbook.
2. Ashley Nelson seconded the motion. This motion was approved and adopted.

c. Employee Stipend

1. Kathryn Kehoe made a motion to approve a stipend for employees A and B.
2. Brooke Burkholder seconded the motion. This motion was approved and adopted.

F. ADJOURNEMENT

- a. Marshall Easterling made the motion to adjourn the meeting.
- b. Kathryn Kehoe seconded the motion. This motion was approved and adopted.

G. NEXT SCHEDULED MEETING: August 19, 2024, at 6:00pm