

COASTAL MONTESSORI CHARTER SCHOOL  
MINUTES OF A MEETING OF THE BOARD OF DIRECTORS  
MONDAY, SEPTEMBER 18, 2023

**Directors Present:**

Meagan Leventis, Ashley Nelson, Christy Emry, Fredrick Cohens, Nicole Isia, Jason Hendrix, Julie Dew, Ricky Ferdon and Tera Marshall

**Also Present:**

Chris (Coastal Observer), Amanda Bailey, Melissa Kiddy and Haley Drecksage

- **Call to Order**

- a. **Quorum: Yes**

A meeting of the Board of Directors of Coastal Montessori Charter School (CMCS) was held on Monday, September 18, 2023 at 6:00 pm via Zoom. The meeting was called to order by Meagan Leventis at 6:02 pm.

- b. **Approval of Agenda:**

Meagan Leventis presented the agenda to the Board for the meeting. The motion passed.

- c. **Approval of Minutes**

Meagan Leventis presented the minutes from the August 21, 2023 meeting to the Board. Minutes stand as distributed. The motion passed.

- **Information Items**

- **Financial Report presented by Melissa Kiddy**  
Budget overview/ review

- **PTO Report** – No members present

- **Director's Report**- Director not present

- **Board Chairperson Report presented by Meagan Leventis**

- Accounts Payable policy- edited for formatting
  - Credit/ Debit card usage policy- suggestions given
  - Conflict of Interest- edited for formatting
  - Cash handling policy updated
  - Logo use policy- no updates
  - Use of school facilities- no updates
  - Facility Management- no updates
  - Travel/Meal Policy- no updates

- **Public Comments**

There were no requests for public comment.

- **Action Items**

There were no action items.

- **Adjournment**

Meagan Leventis made a motion to adjourn the meeting. The motion passed.  
The meeting adjourned at 6:41 p.m.

Next Scheduled Meeting: October 16, 2023.

Respectfully submitted, Christy Emry, Secretary