

COASTAL MONTESSORI CHARTER SCHOOL
MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
MONDAY, MARCH 13, 2023

Directors Present:

Tyler Easterling, Meagan Leventis, Rick Richardson, Ashley Nelson, Nikki Graziano

Also Present:

Rosemary Gray, Tia Bergeron, Debra McIntyre, Chris Sokoloski (Coastal Observer)

- **Call to Order**

- a. **Quorum: Yes**

A meeting of the Board of Directors of Coastal Montessori Charter School (CMCS) was held on Monday, March 13, 2023 at 6:00 pm via Zoom. The meeting was called to order by Tyler Easterling at 6:04 pm.

- b. **Approval of Agenda:**

Tyler Easterling presented the agenda to the Board for the meeting. Tyler motioned for approval of the agenda as presented. The motion carried (5-0).

- c. **Approval of Minutes**

Tyler Easterling presented the minutes from the February 13, 2023 meeting to the Board. Minutes stand as distributed. The motion carried (5-0).

- **Information Items**

- **Financial Report presented by Debra McIntyre, Prestige Solutions**

- Budget overview/ review

- **PTO Report – no report**

- **Director's Report presented by Rosemary Gray, Director**

- i. Current Enrollment (232)
 - ii. Selective Insurance - Employee Handbook Additions
 - iii. Jodi Hudson and Team - Red Cross - Assembly with Lower Elementary Students on March 29 - Discussed Fire Safety and Hurricane Preparedness
 - iv. Middle School Trip to Carowinds - March 31
 - v. Upper Elementary Students - Kayaking at Cypress Preserve in April
 - vi. New Construction on Building - Staff has been updated and are excited.
 - vii. Spring Fling Family Night - April 5 - 4:00 P.M. Until 6:00 P.M.
 - viii. GCSD Tech Fair - April 6
 - ix. Mosquito Spraying on Grounds
 - x. Fire Extinguisher Replacements
 - xi. CIMI Trip to California - Week of Spring Break

xii. MACTE Update

- **Board Chairperson Report presented by Tyler Easterling**
 - Board elections
 - Employee Update

- **Public Comments**

There were no requests for public comment.

- **Action Items**
 - Meagan Leventis made a motion to approve revision to 2022-2023 Employee Handbook. 2nd by Rick Richardson. Motion carried (5-0)
 - Meagan Leventis made a motion to approve the Landscape Service Agreement. 2nd by Rick Richardson. Motion carried (5-0)

- **Executive session - Employee Personnel Matter (30-4-70(a)(1))**
 - Rick Richardson made a motion to move into Executive Session. 2nd by Ashley Nelson. Motion carried (5-0)
 - Meagan Leventis made a motion to move out of Executive Session at 7:21PM.
 - No action was taken in Executive session.

- **Adjournment**

Tyler Easterling made a motion to adjourn the meeting. Meagan Leventis seconded the motion. The motion carried (5-0). The meeting adjourned at 7:21 p.m.

Next Scheduled Meeting: April 17, 2023 at 6:00 p.m.

Respectfully submitted, Meagan Leventis, Secretary