

FINAL
COASTAL MONTESSORI CHARTER SCHOOL
MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
MONDAY, JUNE 21, 2021

Directors Present:

Sarah Smith, Meagan Leventis, Tiffany Jenkins, Gwyn Single, Ashley Nelson, Nikki Graziano, Kristi Stephens, Kim Evans-Robey

Also Present:

Rosemary Gray (Interim Director), Chris Sokoloski (Coastal Observer), Tia Bergeron, Andrew Cilone (Prestige)

A. Call to Order

a. Quorum: Yes

A meeting of the Board of Directors of Coastal Montessori Charter School (CMCS) was held on Monday, June 21, 2021, at 6:00 pm in-person and via Zoom due to COVID-19. The meeting was called to order by Sarah Smith at 6:06 pm.

b. Approval of Agenda:

Sarah Smith presented to the Board the agenda for the meeting. Sarah Smith made motion to approve. Gwyn Single seconded. Agenda stands as distributed.

c. Approval of Minutes of May 17, 2021 Meeting

Sarah Smith presented to the Board the minutes of the May 17, 2021, meeting for Board approval. Gwyn Single made motion to approve. Meagan Leventis seconded. Minutes stand approved as distributed.

B. Information and Reports

a. Director's Report presented by Rosemary Gray, Interim Director

- New Hires' Two-Day Montessori Training Session June 21 and 22
- Schedule for Next School Year Complete
 - Three-hour Morning Cycle for Lower and Upper Elementary in place
 - Specials Teachers Teaching Five Days M-F (Full Schedules)
 - Middle School – New course for CMCS that will allow all eighth graders the opportunity to earn a high school credit through Virtual SC
- UV Lights – Trane completed installation on May 28
- Security System – Installation to begin in the next week or two
- Marketing
 - Billboard on Hwy 521
 - Postcard mailing to families with children within a five-mile radius of all elementary schools

- Link to video advertisements about CMCS – teachers, interim director
- Teacher Summer Letters to Families – July 8
- Registration – Open Area Outside of Main Office
 - August 9 – 9:00 AM until 12:00 PM
 - August 10 – 12:00 PM until 3:00 PM
- Teachers’ First Day of New School Year – Wednesday, August 11
- Students’ First Day of New School Year – Wednesday, August 18
- School Hours for Students – 7:30 AM until 2:00 PM

C. Public Comments

The Vice Chair informed the Board that no one signed up for public comments.

D. Action Items

- a. Finance Committee Report** presented by Sarah Smith, chair of the Finance Committee.
- i. Sarah Smith presented a motion from the Finance Committee to approve the 2021 – 22 Budget.

Second: Kim Evans Robey
Vote: Unanimous
Resolved: Motion carried

- b. 21-22 Board Meeting Dates** presented by Sarah Smith.
- i. Sarah Smith presented a motion to approve the 2021 – 22 Board Meeting Dates.

Second: Kim Evans Robey
Vote: Unanimous
Resolved: Motion carried

F. Next scheduled meeting is June 21 at 6:00 pm.

Kristi Stephens made motion to adjourn. Meagan Leventis seconded. Vote was unanimous.

There being no further discussion and no further business to come before the Board, the meeting was adjourned at 6:37 pm.

Respectfully submitted, Meagan Leventis, Secretary