

FINAL
COASTAL MONTESSORI CHARTER SCHOOL
MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
MONDAY, APRIL 19, 2021

Directors Present:

Tyler Easterling, Sarah Smith, Paula Johnson, Kim Evans-Robey, Kristi Stephens, Meagan Leventis, Tiffany Jenkins, Gwyn Single, Kelly Hayes,

Also Present:

Rosemary Gray, Interim Director, Frederick Cohens, District Liaison, Chris Sokoloski, Coastal Observer, Joy Burch, PTO President, Nikki Graziano, Incoming Board Member, Ashley Nelson, Incoming Board Member, Sarah Wilson, Nikki Elicker

A. Call to Order

a. Quorum:

Yes

A meeting of the Board of Directors of Coastal Montessori Charter School (CMCS) was held on Monday, April 19 at 6:00 pm in-person and via Zoom due to COVID-19. The meeting was called to order by Tyler Easterling at 6:06 pm.

b. Approval of Agenda:

Tyler Easterling presented to the Board the agenda for the meeting. Gwyn Single made motion to approve. Meagan Leventis seconded. Agenda stands as distributed.

c. Approval of Minutes of March 15, 2021 Meeting

Tyler Easterling presented to the Board the minutes of the March 15, 2021 meeting for Board approval. Kim Evans-Robey made motion to approve. Gwyn Single seconded. Minutes stand approved as distributed.

B. Information and Reports

a. PTO Report presented by Joy Burch, PTO president. Two big spring fundraising opportunities coming up. The Golf Tournament on May 3rd and Palmetto Giving day on May 4th. Thank you to those supporting the golf fundraiser. Volunteers needed. Golfers needed. Details on website. Palmetto Giving Day brings awareness around who we are. It is a 36-hour online event. Email will be coming from PTO requesting peer to peer support. A sun shirt with stingray logo before end of the school year will be another fundraising opportunity.

b. Director's Report presented by Rosemary Gray, Interim Director.

- Teacher of the Year - Ms. Nan Gadek State Requirements for Nomination - SC state certified teacher, three years at current school, voted on by certified teachers only
- Parent / Teacher / Student Surveys To Be Administered Soon - All parents, all teachers, sixth and eighth-grade students
- State Testing - To begin on May 26 - Ending on June 13 - Dr. Henney has created a schedule and will get all information on individual grades' testing dates to all parents this week. Testing will not go toward a school report card this year, but we will be able to get an overall idea of

where our students are academically, and parents', teachers, and students' opinions of how we are doing. All testing will be done in person. We will utilize the Grand Hall for most of the testing sessions.

- First Tee - Golf lessons for fourth graders - Keith Brown is the district's First Tee coordinator. Mr Justin Annunziato will work with Mr. Brown to coordinate the date for the event - somewhere around the end of April or beginning of May. It will take place on our campus.
- Our marketing brochures have been completed and delivered to the school. We have folded in a registration application in each one. They will begin to be distributed this weekend.
- Virtual Learning Interest Survey - I would like to send out an interest survey to parents to determine if virtual learning for those interested would be viable for next school year. It would be limited to one class per level, and in order for a virtual program to be viable, we would need to have a minimum of 25 students per level (so as not to overload in-person-learning classes). If it is determined to be viable, I would like to present a plan to the Board for approval at the next Board meeting.
- After-school Tutoring Program - Up and running; serving 37 students, Monday through Thursdays.
- Middle School Business Learning Opportunity

c. Chairperson's Report

Welcome to two newly elected Board Members – Ashley Nelson and Nikki Graziano.
Thank you to Board Members with terms ending – Paula Johnson and Kelly Hayes.

C. Public Comments

The Board Chair informed the Board that no one signed up for public comments.

D. Action Items

a. Finance Committee Report presented by Sarah Smith, chair of the Finance Committee.

i. Sarah Smith made a motion to approve 20-21 Budget Revision 6 from the Finance Committee.

Second: Kristi Stephens

Vote: Unanimous

Resolved: Motion carried

b. Policy Committee Report presented by Meagan Leventis, chair of the Policy Committee.

i. Meagan made a motion to approve the Travel & Meals policy from the Policy Committee.

Second: Kristi Stephens

Vote: Unanimous

Resolved: Motion carried

ii. Meagan Leventis made a motion to approve the Procurement Policy from the Policy Committee.

Second: Sarah Smith

Vote: Unanimous

Resolved: Motion carried

E. Sarah Smith made a motion to enter Executive Session at 6:39 pm to discuss Employee Contract and Board Appointments. Tyler Easterling and Sarah recused themselves from the discussion on Board Appointments.

Sarah made a motion to come out of Executive Session at 7:17 pm. Seconded by Gwyn Single.

Tyler Easterling made a motion to approve the employee Contract for Rosemary Gray, Interim Director.

Second: Sarah Smith

Vote: Unanimous

Resolved: Motion carried

Tyler Easterling made a motion to appoint Sarah Smith to the Board.

Second: Gwyn Single

Vote: Sarah Smith abstained

Resolved: Motion carried

Meagan Leventis made a motion to appoint Tyler Easterling to the Board.

Second: Gwyn Single

Vote: Tyler Easterling abstained

Resolved: Motion carried

F. Next scheduled meeting is May 17 at 6:00 pm.

Sarah Smith made motion to adjourn. Meagan Leventis seconded. Vote was unanimous.

There being no further discussion and no further business to come before the Board, the meeting was adjourned at 7:19 pm.

Respectfully submitted, Paula Johnson, Recording Secretary