

Final  
COASTAL MONTESSORI CHARTER SCHOOL  
MINUTES OF A MEETING OF THE BOARD OF DIRECTORS  
MONDAY, February 22, 2021

**Directors Present:**

Tyler Easterling, Sarah Smith, Paula Johnson, Kim Evans-Robey, Kristi Stephens, Meagan Leventis, Kelly Hayes, Tiffany Jenkins, Frederick Cohen, Gwyn Single

**Also Present:**

Rosemary Gray, Interim Director, Sarah Wilson, Chris Sokoloski, Coastal Observer, Lisa DeYoung, Macon Warren, Nicole Nucero, Nan Gadek, Amy Miller, Antoinette Ursits

**A. Call to Order**

**a. Quorum:**

Yes

A meeting of the Board of Directors of Coastal Montessori Charter School (CMCS) was held on Monday, February 22, 2021 at 6:00 pm in-person and via Zoom due to COVID-19. The meeting was called to order by Tyler Easterling at 6:06 pm.

**b. Approval of Agenda:**

Tyler Easterling presented to the Board the agenda for the meeting. Agenda stands as approved.

**c. Approval of Minutes of January 19, 2021 Meeting**

Tyler Easterling presented to the Board the minutes of the January 19, 2021 meeting for Board approval.

Minutes stand approved as distributed. Sarah Smith made motion to approve the minutes.

**Second:** Kim Evans-Robey

**Vote:** Unanimous

**Resolved:** Motion carries

**B. Information and Reports**

**a. PTO Report** presented by Joy Burch, PTO president. Updated the board on recent events. Spirit Night was a success. Upcoming Spirit Night this Friday, February 26 from 4:00 pm –close at BisQit. Open House was a lovely event. May is the golf tournament at The Reserve. PTO is participating in Palmetto Giving Day in May.

**b. Director's Report** presented by Rosemary Gray, Interim Director.

**Student Enrollment:**

● Current - 237

(lower elementary - 100) (upper elementary - 86) (middle school - 51)

● Since January 2, 2012, twelve new students have enrolled at CMCS this school year.

● Projected Enrollment for next school year - 242 plus 9 on the waitlist who want to come

next school year - total is 251 projected for next year. (31 of these will be first graders. We have one more spot for first grade.) 25 current eighth graders will be leaving.

**Individual Employee Meetings with Administration:** These meetings began on Wednesday, February 16. Each teacher and teacher assistant have met or will meet with the director and assistant director to discuss goals and state and Montessori certification status.

**YMCA** - Running smoothly!

**March 19 - Staff Development Day** - No school for students.

- In-house Professional Development - focusing on our goals as a Montessori school and best practices in Montessori pedagogy
- Committee Leaders: Dr. Chip Hennezy, Ms. Amy Williams, Dr. Trisha Gaskill and Ms. Macon Warren
- Ongoing effort

**In-Person Learning**

- Masks
- Social Distancing
- Students are adapting very well!

**Junior Academic Bowl Team**

- Ms. Caroline Hoppe – Coach
- March 23 – More details to come

**New Maintenance Employee**

- Mr. Tony Carangelo

**Virtual Field Trips** - Teachers are encouraged to and are requesting to bring virtual field trips to their students.

**Black History Month Activities**

**Other Classroom Highlights**

### **c. Chairperson's Report**

Tyler Easterling, Board Chair, presented her report. She and the Interim Director, Rosemary Gray have been in several meetings recently.

- She reported that they attended the Finance Meeting and training with the district. It was a great meeting and well attended.
- CMCS By-laws were presented at the district school board meeting.
- Met with Jodi Swanigan with East Cooper Montessori Charter School. Planning to tour ECMCS in the Spring.
- Met with NCMPS, an organization that will come in and evaluate how your Montessori program is running.
- Met with Anthony Setari, Assistant Professor, Educational Research Methods; Coordinator, Ph.D. in Ed. He has done research in Montessori education and is at Coastal Carolina University.
- Health Insurance - The state has moved to have each school have a separate group ID. Board will need to sign form. This is strictly administrative. There will be no changes to benefits.
- Met with Joe Bowers, Director of Operations for Public Charter School Alliance of South Carolina regarding schedule for upcoming board elections. Should have the schedule prior to the next board meeting.
- We are preparing for the 2021-2022 budget. If you have items or information that need consideration, please contact Sarah Smith.

### **C. Public Comments**

The Board Chair informed the Board that no one signed up for public comment.

### **D. Action Items**

#### **a. Bond Money Usage**

Kim Evans-Robey presented estimate from TRAFERA for 150 Chromebooks in the amount of \$54,537.00. This will move us closer to one Chromebook per student and replace broken ones. Kristi Stephens made a motion to approve the Chromebook estimate. Discussion on tax exempt status.

**Second:** Kim Evans-Robey

**Vote:** Unanimous

**Resolved:** Motion carried

**b. Finance Committee Report** presented by Sarah Smith, chair of the Finance Committee.

i. Sarah presented 20-21 Budget, R5 (Revision 5). Sarah Smith made a motion to approve the 20-21 R5 Budget.

**Second:** Kristi Stephens

**Vote:** Unanimous

**Resolved:** Motion carried

ii. Amazing Blades Contract Renewal. Sarah Smith made a motion to take the Amazing Blades contract renewal back to the Finance Committee due to receiving an additional proposal.

**Second:** Kim Evans-Robey

**Vote:** Unanimous

**Resolved:** Motion carried

**c. Policy Committee Report** presented by Meagan Leventis, chair of the Policy Committee.

Meagan presented Facility Use and Request Form, Employee Handbook updates, and Grievance Policy and Form.

Meagan Leventis made a motion to adopt the Facility Use and Request Form.

**Second:** Kim Evans-Robey

**Vote:** Unanimous

**Resolved:** Motion carried

Meagan Leventis made a motion to approve updates to Employee Handbook.

**Second:** Kristi Stephens

**Vote:** Unanimous

**Resolved:** Motion carried

Meagan Leventis made a motion to adopt the Grievance Policy and Form.

**Second:** Kristi Stephens

**Vote:** Unanimous

**Resolved:** Motion carried

Meagan Leventis made a motion to adopt the COVID-19 Related Leave.

**Second:** Kim Evans-Robey

**Vote:** Unanimous

**Resolved:** Motion carried

**E. Executive Session**

Sarah Smith made a motion to enter into Executive Session to discuss employee matter at 7:02 pm.

**Second:** Kristi Stephens

**Vote:** Unanimous

**Resolved:** Motion carried

**F. Return to Open Session**

Sarah Smith made a motion to leave Executive Session

**Second:** Gwyn Single

**Vote:** Unanimous

**Resolved:** Motion carried

Kelly Hayes made motion to authorize Tyler Easterling, Board Chair to enter into negotiations with Rosemary Gray to continue in current position.

**Second:** Gwyn Single

**Vote:** Unanimous

**Resolved:** Motion carried

There being no further discussion and no further business to come before the Board, the meeting was adjourned at 8:09pm.

Next meeting, March 15, 2021 at 6:00pm.

Respectfully submitted, Paula Johnson, Recording Secretary