

## FINAL

### COASTAL MONETSSORI CHARTER SCHOOL MINUTES OF A MEETING OF THE BOARD OF DIRECTORS MONDAY, September 21, 2020

#### **Directors Present:**

Paula Johnson, Tyler Easterling, Sarah Smith, Kim Evans-Robey, Tiffany Jenkins, Kristi Stephens, Gwyn Single, Meagan Leventis, Kelly Hayes

#### **Also Present:**

Dr. Gene Nicastro, Director, Amy Williams, Lower Elementary Teacher, Chris Sokoloski with Coastal Observer, Antoinette Ursits, Lower Elementary Teacher, Michelle Jones with Elliott Davis, Joy Burch, PTO

#### **Call to Order**

A meeting of the Board of Directors of Coastal Montessori Charter School (CMCS), was held on Monday, September 21, 2020 at 6:00pm via Zoom due to the COVID-19 quarantine. The meeting was called to order by Tyler Easterling at 6:04pm.

#### **Quorum:**

Yes

#### **Adoption of Agenda:**

Tyler Easterling presented to the Board the agenda for the meeting; agenda approved as distributed.

#### **Approval of Minutes of August 17, 2020 Meeting**

Tyler Easterling presented to the Board the minutes of the August 17 meeting for Board approval. Minutes stood as distributed.

#### **Information and Reports**

##### **19-20 Audit Report**

Report was presented by Michelle Jones with Elliott Davis. Audit was given a clean opinion meaning there were no audit discrepancies and/or errors.

**Motion:** Sarah Smith made a motion to accept audit.

**Second:** Paula Johnson

**Vote:** Unanimous

**Resolved:** Motion carried

##### **PTO Report**

Report was given by Joy Burch. The PTO is officially a 501c3 organization.

**Executive Committee:** PRESIDENT: Joy Burch, VICE PRESIDENT: Amy Miller, TREASURER: Melissa Greblowski, SECRETARY: Taryn Bruinooge, LEAD TEACHER LIAISON: Amy Williams,

**Committee Chairs:** FUNDRAISING: Jaime Davis, MEMBERSHIP: Stella Mercado OUTREACH: Taryn Bruinooge, COMMUNICATIONS: Amy Miller

**Projects and Action Items Underway:** Launching PTO software/site this week that will allow us to sell memberships, merchandise, fundraise for specific projects, outline for corporate sponsorships, etc.; Pumpkin Math; "Get Outside!" Campus Beautification Project that will create a multipurpose outdoor space for when we can return to campus.

## Director's Report

Report was presented by Dr. Gene Nicastro.

- **Common Language** – Implementing with staff and parents. “Row the Boat” motto, common mission, vision, and values, and continuous improvement.
- **First Full Week of School** – Thank you CMCS families, feedback and continuous improvement, upcoming family survey about amount of screen time, rigor, volume of work, and comfort level.
- **On-Going Discussions during Staff/Team Meetings** – Building positive relationships, consistency, engagement, synchronous and asynchronous learning opportunities, and recorded lessons for students/families.
- **MAP testing** – Thank you CMCS families. Dr. Hennecey is assessment coordinator and is working on facilitating make-ups. Results of MAP will be emailed by lead teacher to parents at the end of September. One data point in time provides a baseline. Consistent reports for 1-6 and 7-8. Tutorial to interpret reports will be distributed from admin/office.
- **COVID 19** – Disease activity in Georgetown county is trending down per DHEC. CMCS is still utilizing our virtual learning model. If data continues to show a decline there is an opportunity to revisit the plan.

## Chairman's Report

- Board members are reminded to send a bio and photograph for the website to Kristy in the office.
- Board Meetings are the 3<sup>rd</sup> Monday of the month at 6:00 pm, usually at the school but will continue on Zoom until we can go back into the school.

## Finance Committee Report

Sarah Smith presented revision R1 of the 20-21 Budget to the Board.

**Motion:** Sarah Smith made motion to approve revision R1 of the 20-21 Budget.

**Second:** Kristy Stephens

**Vote:** Unanimous

**Resolved:** Motion carried

Adoption of the 20-21 Board Meeting Schedule

**Motion:** Tyler Easterling made a motion to accept the 20-21 Board Meeting Schedule.

**Second:** Gwyn Single

**Vote:** Unanimous

**Resolved:** Motion Carried

Adoption of 20-21 Handbooks

**Motion:** Sarah made a motion to table adoption of policies for further clarification on COVID-19.

**Second:** Kelly Hayes

**Vote:** Unanimous

**Resolved:** Motion Carried

There being no further discussion and no further business to come before the Board, the meeting was adjourned at 7:18 pm.

Respectfully submitted, Paula Johnson, Recording Secretary