

FINAL

COASTAL MONETSSORI CHARTER SCHOOL  
MINUTES OF A MEETING OF THE BOARD OF DIRECTORS  
MONDAY, JULY 27, 2020

**Directors Present:**

Paula Johnson, Tyler Easterling, Sarah Smith, Kathy Redwine, Kelly Hayes, Joy Burch, Jennifer Plunket, Kim Evans-Robey

**Also Present:**

Dr. Gene Nicastro, Incoming Director, Dr. Chip Hennecy, Interim Director, Amy Williams, Lower Elementary Teacher, Chris Sokoloski with Coastal Observer, Kristi Stephens, Incoming Board Member, Shaye Heiskell, Lower Elementary Teacher, Tia Bergeron, Business Manager, Antoinette Ursits, Lower Elementary Teacher, Amy Miller, PTO, Carolynn Strong, Parent, Megan Leventis, Incoming Board Member, Sarah Smith, Upper Elementary Teacher, Gwyndolyn Single, Incoming Board Member, Kenzie Confer, Upper Elementary Teacher, Taryn Bruinooge, Parent, Melanie Whitman, Parent, Ryan Heiskell, Parent, Melissa Greblowski, Parent, Jaime Davis, Parent

**Call to Order**

A meeting of the Board of Directors of Coastal Montessori Charter School (CMCS), was held on Monday, July 27, 2020 at 6:00pm via Zoom due to the COVID-19 quarantine. The meeting was called to order by Tyler Easterling at 6:07pm.

**Quorum:**

Yes

**Adoption of Agenda:**

Tyler Easterling presented to the Board the agenda for the meeting; Addition to agenda approval preliminary re-entry plan and painting estimate.

**Motion:** Sarah Smith made motion to approve agenda with additions.

**Second:** Kim Evans-Robey

**Vote:** Unanimous.

**Resolve:** Motion carried

**Approval of Minutes of June 15, 2020 Meeting**

Tyler Easterling presented to the Board the minutes of the June 15, 2020 meeting for Board approval. Minutes stand as distributed.

**PTO Report**

Gwendolyn Single shared report of the work done by CMCS PTO over the summer.

- CMCS PTO Bylaws written
- CMCS PTO Board of Directors Job Descriptions written

- CMCS Board of Directors positions filled

### **Director's Report**

Dr. Gene Nicastro presented preliminary re-entry plan.

- **Motion:** Kelly Hayes made motion to approve preliminary re-entry plan
- **Second:** Kim Evans-Robey
- **Vote:** Unanimous
- **Resolved:** Motion carried

### **Chairman's Report**

- Sidewalks will be completed this week then we can have the cleaning done on the older sidewalks and building
- Divider in the Grand Hall has been installed
- The installer of the door panels has been in contact with Gene and that installation is being coordinated
- Still working on final sign estimates but it is going to be about 1/2 of the costs of what we originally approved
- We need to have the survey completed by Parker Land Survey. This is essential to putting together the master plan for the district to approve. This will be the final project we see through to use the bond money. It is going to be exciting to see a place that teachers, staff and students will use and love - we appreciate all the input and will try to get as many items as we can with the money.
- We approved painting at \$3,000 by Victor Ayala
- Thank you to Kim, Amy M. Gwyn, Jen P., Matt, Tia, Chip and Gene who have been very helpful in keeping these projects moving and getting them completed.

### **Finance Committee Report**

**Motion:** Kim Evans-Robey made motion to approve the \$3,500.00 land survey from Parker Land Survey using bond referendum money.

**Second:** Joy Burch

**Vote:** Unanimous

**Resolved:** Motion carried

**Motion:** Kim Evans-Robey made motion to approve the \$3,000.00 for whiteboard painting from Victor Ayala using bond referendum money.

**Second:** Kelly Hayes

**Vote:** Unanimous

**Resolved:** Motion carried

### **Policy Committee Report**

Kim Evans-Robey presented updates to the Teacher Credential Policy based on meeting with Curriculum Coordinators – Amy Williams and Dr. T.

**Motion:** Kelly Hayes made motion to approve updates.

**Second:** Kathy Redwine  
**Vote:** Unanimous  
**Resolved:** Motion carried

The Board entered Executive Session at 6:44 pm. Board exited Executive Session at 7:28 pm.

**Motion:** Kim Evans-Robey made a motion to elect Kelly Hayes to fill the Board position left vacant by the resignation of Wes Bryant.

**Second:** Kathy Redwine  
**Vote:** Unanimous  
**Resolved:** Motion Carried

There being no further discussion and no further business to come before the Board, the meeting was adjourned at 7:33 pm.

Respectfully submitted, Paula Johnson, Recording Secretary