

FINAL

COASTAL MONETSSORI CHARTER SCHOOL
MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
MONDAY, May 18, 2020

Directors Present:

Paula Johnson, Tyler Easterling, Sarah Smith, Kathy Redwine, Kelly Hayes, Joy Burch, Jennifer Plunket, Kim Evans-Robey, Wes Bryant

Quorum:

Yes

Also Present:

Dr. Gene Nicastro, Incoming Director, Dr. Chip Hennecey, Interim Director, Amy Williams, Lower Elementary teacher, Chris Sokoloski with Coastal Observer, Taryn Bruinooge

Call to Order

A meeting of the Board of Directors of Coastal Montessori Charter School (CMCS), was held on Monday, May 18, 2020 at 6:00pm via Zoom due to the COVID-19 quarantine. The meeting was called to order by Tyler Easterling at 6:02pm.

Adoption of Agenda:

Tyler Easterling presented to the Board the agenda for the meeting; agenda approved as presented.

Approval of Minutes of April 20, 2020 Meeting

Tyler Easterling presented to the Board the minutes of the April 20, 2020 meeting for Board approval. Minutes approved as distributed.

Interim Director's Report

- Enrollment Data – 251 students enrolled – no change
- Waiting List – no change

Maintenance:

- Grand Hall divider - to be shipped around May 27, installation by district once arrives
- Security doors - NextGen is preparing materials & will contact us once ready to begin
- Sidewalk - work started
- Classroom window shades - completed
- Bus loop gates - completed

Announcements

- May 11-15 – administration and staff reported to school on a specific date & time schedule, and prepared student belongings for pick-up and cleaned rooms
- May 22 – E-learning ends across the district, middle school work due May 22, LE & UE work due May 28 (can turn in when drop-off/pick-up student items May 26-28)
- May 26-28 – End of year collections, Chromebooks & library books returned and personal belongings distributed. This will be done in the Grand Hall at 3 stations, alphabetically by last name each day. The schedule and procedures were posted in the weekly newsletter May 11, today, and May 25.
- Middle school report cards and LE/UE reports mailed out by June 5.
- Administrative staff will work 8:30-3:30 starting Wed. May 20 following the GCSD

schedule for employees with 200 days plus contracts (W/Th May 20-21, Tu-Th May 26-28, Mon-Th starting June 1)

- June 1 at 9:00 am outdoor 8th grade graduation ceremony – Student and immediate family will park in an assigned space in the faculty lot, starting alphabetically by last name the student and family will drive up to the car rider pick-up area where the student will get out of the vehicle, proceed to the front of the school and receive his/her graduation certificate, the student will then return to the vehicle which will return to their assigned spot. The remaining students will follow this procedure until all have received their certificates. The event will be streamed live on Facebook. There are 21 eighth graders. The rain date is June 2 at 9:00 am. Social distancing and health precautions are addressed and will occur. Detailed procedures and plan sent to students and parents.
- May 12th – Superintendent’s Art Award Presentation via Facebook.
- May 26th – CB Dodson Award Presentation.

Chairman’s Report

- May 18th: Today candidate filing closed at 12pm (Noon).
- May 20th: Election Candidate information and form answers will be posted online.
- May 26th-28th: Voting open
- May 29th: Election results will be certified and announced publicly.
- June 15th: The Board will make the appointment to fill the 1 appointed seat during the Regular June Board Meeting.
- August 2020: All newly appointed and elected board members will take office and will be formally sworn in during Regular August Meeting.
- Gene Nicastro, Director will begin on July 6th.
- Sidewalks are in the works and with help from Kim Evans-Robey.
- Kim Evans-Robey completed conceptual model for the adjacent lot to submit to the District.

Finance Committee Report

- 19-20 Budget updates – None at this time.
 - Training – Montessori Leadership Training for Dr. Nicastro and Dr. Hennecy was included in the budget for 20-21. We currently have a \$12,000.00 surplus for training in the 19-20 budget. If the money is not used it goes into Cash Reserves. It would be good to pay for training out of 19-20 budget if we can. Dr. Hennecy has been researching programs and cost for the training. The Center for Guided Studies Montessori Leadership is \$8675.00 per person and begins in October 2020. It is a 16-month program. They offer a Middle School program for \$9010.00 with a residency. Liz Intrieri to complete Montessori Certification. Elementary 1 is \$6991.00 and Elementary 2 is \$6620.00. Seacoast does not offer Montessori Leadership Training. Elementary 1 is \$6961.00 and Elementary 2 is \$6461.00. Our school policy states teachers must be AMS certified. We will continue to get together costs and discuss at next board meeting.
 - Furniture – Kim Evans-Robey obtained 3 estimates for office furniture for the Specials Work Room and Dr. Hennecy’s office. Herald estimate for \$5130.02. FSI Office estimate for \$5289.83. Nu-Idea estimate for \$9609.96.

Motion: Kim Evans-Robey made motion to approve the estimate for Herald for \$5130.02 using Bond Referendum money.

Second: Kelly Hayes

Vote: Unanimous

Resolved: Motion carried

Discussion:

There being no discussion and no further business to come before the Board, the meeting was adjourned at 6:39pm.

Respectfully submitted, Paula Johnson, Recording Secretary