

FINAL

COASTAL MONETSSORI CHARTER SCHOOL
MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
MONDAY, OCTOBER 21, 2019

Directors Present:

Paula Johnson, Tyler Easterling, Kathy Redwine, Kelly Hayes, Joy Burch, Jennifer Plunket, Kim Evans-Robey, Carla Todd

Quorum:

Yes

Also Present:

Dr. Chip Hennecy, Interim Director

Call to Order

A meeting of the Board of directors of Coastal Montessori Charter School (CMCS), was held on Monday, October 21, 2019 at 6:00pm at Coastal Montessori Charter School, 111 Old Plantation Dr., Pawleys Island, SC 29585. The meeting was called to order by Tyler Easterling at 6:01pm.

Adoption of Agenda:

Tyler Easterling presented to the Board the Agenda of the October 21, 2019 meeting for Board approval, agenda approved with amendments.

Motion: Kim Evans-Robey motioned to accept agenda with amendments regarding insurance carrier change and Director search contract in the Chairman's report. These are time sensitive issues and require two thirds vote.

Second: Joy Burch

Vote: Unanimous

Resolved: Motion carried

Approval of Minutes of September 16, 2019 Meeting

Tyler Easterling presented to the Board the minutes of the September 16, 2019, meeting for Board approval, whereupon the minutes were approved as distributed.

18-19 Audit Report

Michelle Jones with Elliott Davis presented the audit report. No findings or errors found.

PTO Report

Melissa Greblowski presented report for PTO. They are working on fundraisers and the Montessori Monster Mash. Carpool fundraiser raised approximately \$1000.00 for the yoga classes at school.

Interim Director's Report

- Enrollment Data – 253 students enrolled
- Waiting List – 14 students
- Personnel Update-teaching assistant hired for Lower El Class.
- SC report Card report
- E-Learning day scheduled for October 25.
- Open enrollment began October 1.
- CoGat testing taking place October 16-18 and October 21-23. Identifies gifted and talented students.
- RISE Update
- Unity Day October 23 – anti bullying
- Fire Department Visit – fire prevention
- Community Open House – November 13 from 5-6:30pm
- Maintenance – requests for bids for the cafeteria doors have been reissued. Insurance premium update and new policy. Fence around CMCS – initial information provided.

Finance Committee Report

Palomar Insurance provides better coverage at a lower cost. This is a time sensitive issue and we have 2/3rds necessary to take vote.

Motion: Kathy Redwine made motion to change carriers.

Second: Kim Evans-Robey

Vote: Unanimous

Resolved: Motion carried

Marketing Committee Report

Kathy Redwine discussed marketing CMCS to Georgetown. Email/text Kathy with suggestions for places to put brochures and flyers. Georgetown Times will be writing an article on the school in the near future. Currently using Facebook and Instagram. Suggestion made for a free community engagement event.

Chairman's Report

Tyler reported on using PSASC (Charter School Alliance) to assist with the director search. She presented contract from the alliance to secure their services. This being a time sensitive item and having 2/3rds necessary for vote.

Motion: Jennifer Plunket made motion to move forward with using PSASC.

Second: Joy Burch

Vote: Unanimous

Resolved: Motion carried

Tyler mid-year director evaluation through the Alliance. She will email evaluation for Board to review prior to the next meeting. The alliance visited CMCS and were very complimentary of our school and students. Tyler reminded the Board to send bios and pictures to Kristy. Yoga contract has been signed by Jodi Ryba.

- Send potential meeting items to Tyler by end of day on Wed prior to board meeting.
- Please send any additional Bond Referendum ideas to Tyler.
 - Badge on outside doors
 - Fencing grounds of school
 - Doors for lunchroom
 - Gate on bus lane
 - Sound system in Grand Hall and noise cancelling panels in the middle school
 - Outdoor space

Discussion:

There being no discussion and no further business to come before the Board, the meeting was adjourned at 7:11pm.

Respectfully submitted, Paula Johnson, Recording Secretary