

FINAL  
COASTAL MONETSSORI CHARTER SCHOOL  
MINUTES OF A MEETING OF THE BOARD OF DIRECTORS  
MONDAY, DECEMBER 16, 2019

**Directors Present:**

Paula Johnson, Kathy Redwine, Kelly Hayes, Joy Burch, Kim Evans-Robey, Sarah Smith, Jennifer Plunket, Wes Bryant

**Quorum:**

Yes

**Also Present:**

Dr. T. Gaskill, Teacher, Michael Cafaro, Georgetown County School Board, Chris Sokoloski, Coastal Observer

**Call to Order**

A meeting of the Board of Directors of Coastal Montessori Charter School (CMCS), was held on Monday, December 16, 2019 at 6:00pm at Coastal Montessori Charter School, 111 Old Plantation Dr., Pawleys Island, SC 29585. The meeting was called to order by Sarah Smith at 6:00pm.

**Adoption of Agenda:**

Sarah Smith presented to the Board the Agenda of the December 16, 2019 meeting for Board approval.

**Motion:** Kathy Redwine made a motion to accept agenda as presented.

**Second:** Joy Burch

**Vote:** Unanimous

New Board Member Wes Bryant was sworn into office by Michael Cafaro.

**Approval of Minutes of November 18, 2019 Meeting**

Sarah Smith requested approval of minutes from the November 18, 2019 meeting for Board approval, whereupon the minutes were approved with no correction.

**Motion:** Kim Evans-Robey made motion to approve the minutes.

**Second:** Kathy Redwine

**Vote:** Jennifer Plunket abstained.

**Resolved:** Motion carried

### **Finance Committee Report**

Staff one-time salary supplement was presented to the Board.

Motion: Kim Evans-Robey made motion to approve staff one-time salary supplement.

Second: Joy Burch

Vote: Unanimous

Resolved: Motion Carried

Grand Hall Netting/Divider was brought before the Board. Two estimates have been received. Finance Committee suggestion is to go with cloth/vinyl divider from Putterman Athletics (\$1469.72) like those in gyms rather than doors due to cost. The cloth/vinyl should keep the balls out and provide some acoustic benefits.

Motion: Finance Committee motion to approve and use bond referendum money for cloth/vinyl divider from Putterman Athletics (\$1469.72).

Second: Kathy Redwine

Vote: Unanimous

Resolved: Motion carried

### **Information Items**

- No PTO Report
- Bond Referendum Update
  - Estimates coming for outside school doors, gates, and outdoor classroom on adjacent lot.
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### **Interim Director's Report**

- Enrollment Data – 250 students enrolled
- Waiting List – 13 students
- Personnel Update-One-time salary supplement recommended to Finance Committee.
- Talent Show, Jan. 10 5:30pm.
- After School Enrichment (ASE) starting Feb. 3, 2020; will run Mon-Fri 3:20-5:30. Current staff will be used, and their start/end hours will be adjusted. 2 staff per session. No change to payroll. Parent notification started on 11/25/2019 via weekly newsletter and Facebook. There will be additional after school teacher conducted clubs planned.
- Lottery to be held by the second Monday of January 2020 to determine waitlist order for 3rd grade only. There are 34 1st grade applications, five 3rd grade applications, and the rest of the grades have 1 application for each.

Record keeping systems: Powerschool is our choice to utilize for the elementary record keeping system as it provides uniformity, student records are compatible and transferrable when needed to other schools and districts, covers parent and student communication, provides lesson assignments and grades and it is the most cost-effective system.

- Collecting department level questions for parent survey regarding entrance or exit of

CMCS. A committee will create survey for review, once all questions are collected.

- Maintenance–
  - o Grand Hall doors ( seeking alternate closure that is more reasonable in cost and use such as a vinyl/netted slide on a track like the ones used to divide basketball courts; recommendation made to finance Committee).
  - o Security badge system (2 proposals received from 1 company and another company has visited and will prepare a quote.)
  - o Sidewalk atrium to classrooms (seeking bids).
  - o Awaiting visit from acoustic company for sound system/acoustics in Grand Hall.

**Discussion:**

There being no discussion and no further business to come before the Board, the meeting was adjourned at 6:30pm.

Respectfully submitted, Paula Johnson, Recording Secretary