

Coastal Montessori Charter School

Board of Directors Meeting
Monday, November 19th, 2018 6:00 PM

BOARD OF MEMBER ROLL CALL

The following members of the board were present:

Jessica Doll, Marshall Easterlake, Ryan Fabbri, Patricia Gadek, Kelly Hayes, Lesley Byrne-
Steadly

Absent: Rob Phillips

Also in attendance:

Dr. Nathalie Hunt, CMCS Director
Michelle Jones, CPA Elliot Jones
Jenny Holland, KM Consulting
Charles Swenson, Editor, Coastal Observer
Jen Smoat, Staff

CALL TO ORDER:

Chair, Ryan Fabbri called the meeting to order at 6:05 PM

READING OF THE MISSION STATEMENT:

Patricia Gadek read aloud the CMCS mission statement

APPROVAL OF THE MINUTES:

Marshall Easterlake made a motion to accept the October minutes and Jessica Doll seconded the motion. The board voted unanimously to approve the minutes and the motion passed.

DIRECTORS REPORT:

- Dr. Hunt gave an update on the enrollment for 2019-2020. Able to accept 36 first grade students currently. With a current enrollment of 275 and 16 students on the waiting list.
- Dr. Hunt does not know if a lottery will be necessary for this coming school year. She stated CMCS has had a lottery for the past two years.
- Recruiting takes place from kindergarten programs ie Kensington Elementary in Georgetown, Waccamaw Elementary in Pawleys Island and others. Post cards were not sent out this year due to budget constraints. Other avenues of marketing: Billboard has been placed in Maryville, participating in Christmas Parade, Dec. 1st, Georgetown and Barnes and Noble fund raiser Dec 8th Market Common.
- Personnel update: PE position filled internally, TA position filled, second one awaiting response, currently forming hiring committee for open nurse position (Jessica Doll and Patricia Gadek volunteered to be on hiring committee), Spanish teaching position open which needs further direction from board.
- Annual report is due December 31st
- Training for new board members is available online, have one year for completion from start date on board.
- Charter renewal: evidently there is no template or format on how to complete.

Kelly Hayes put forth a motion that we raise our fundraising goals from \$10,000 as we have already raised \$30,000 plus from various fund raisers. All members agreed.

Both Ms. Jones and Ms. Holland discussed audited budget report and financial statements of CMCS as well as CMCS deficit.

Ryan Fabbri called for Executive meeting:

General Meeting called back into session at 8:30 PM by Ryan Fabbri, Kelly Hayes seconded the motion.

Town Hall meeting will be held November 27th, starting at 6:00 PM.

Kelly Hayes will prepare town hall powerpoint, Jessica Doll will create the question index cards etc. Patricia Gadek will oversee the children and middle school volunteers if needed.

Kelly Hayes discussed the possibility of participating in the Palmetto Giving Day through the Bunnelle Foundation. Each board member, including Dr. Hunt, would need to commit to giving or raising \$125 to meet the initial \$1000.00 in a commitment letter by February 13th. The donor does not necessarily have to give you the funds by that date. All members were in favor.

Bunnelle Foundation will match funds if we reach \$5,000. Palmetto Giving Day will be held in Georgetown on May 7, 2019

Last year 52 organizations took part raising \$1.1M