

Coastal Montessori Charter School

Board of Directors Meeting

Monday, May 21st, 2018 ~ 6:00 PM

BOARD MEMBER ROLL CALL

The following members of the Board were present:

Ryan Fabbri, Patricia Gadek, Dr. Cathy Scott, Lesley Steedly, and Rachel Tomovski

The following members were absent: Scott Steffen

Also in attendance:

Dr. Nathalie Hunt, CMCS Director

Sarah Wilson, CMCS Upper Elementary Lead Teacher

CALL TO ORDER

Chair, Dr. Scott called the meeting to order at 6:03 PM.

COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA) and THE READING OF THE MISSION STATEMENT

Chair, Dr. Scott read aloud the FOIA statement and Secretary, Ms. Rachel Tomovski, read the CMCS mission statement.

PUBLIC COMMENT

There were no public comments at this time.

APPROVAL OF THE APRIL MINUTES AND THE MAY AGENDA

Ms. Lesley Steedly made a motion to accept both April's Minutes, and the May Agenda (previously circulated.) Ms. Pat Gadek seconded the motion. The Board **VOTED** unanimously to approve both the Minutes and the Agenda, and the motion passed.

DIRECTOR REPORT

Dr. Hunt reported that all the classes have finished their testing. Make up tests will be offered this week. The End of Course exams for 8th grade are still to come.

Mr. Cohens, our District Liaison, is working with the literacy coaches to determine which students, not meeting expectations, may need to take the MAP testing. CMCS will likely have the results by early June.

Dr. Hunt reported that eleven 8th grade students took the PSAT and their overall score was in the 75th percentile.

With regards to staffing, Dr. Hunt stated that as of right now, there is one Teaching Assistant position available for next year. There may be some movement among the other T.A.s so she will wait to post until she knows which level the opening will be for.

Dr. Hunt asked the Board to approve the Personnel list and proposed salaries for next year (previously circulated.)

Dr. Hunt informed the Board that the issue of Substitute teachers continues to be a challenge. It is particularly difficult to find subs for the Specials Teachers and the

Building Manager. She is working with the Master Schedule for next year, hoping to ensure all teachers have their planning time, regardless of absences. There are a few different options to consider. Perhaps specialty teachers can offer time to lead teachers.

BUDGET REPORT

Dr. Hunt reviewed the Budget (previously circulated) with the Board. She pointed out a few areas in which CMCS has spent, or will spend, more than was allocated. Two such areas are autism and homebound students.

With regards to FY19, CMCS has met with the District to discuss the per pupil funding changes. It was suggested that perhaps bond money could be used to help alleviate building costs and technology.

Dr. Hunt shared with the Board some of the areas she has adjusted in the budget to a much more conservative number. These include substitute teachers, instructional equipment, office supplies, and cleaning services. She suggested advertising is another area where spending can be cut. Chair, Dr. Scott, will look into what advertising requirements we are obligated to by the Department of Justice.

Dr. Hunt advised the Board to consider the various membership fees and dues CMCS will need to pay. For example, the American Montessori Society membership is about to expire. Also, the repairs and maintenance spending will go up because the warranties have expired.

VOTE ON PERSONNEL LIST

Treasurer, Mr. Ryan Fabbri moved that the Board approve the Personnel list for 2018-19 as presented by Dr. Hunt. Ms. Steedly seconded the motion. The Board **VOTED** unanimously and the motion passed.

MEETING ADJOURNED

There being no further business to be transacted, Ms. Gadek moved the meeting be adjourned. Ms. Tomovski seconded the motion. The Board **VOTED** unanimously, and the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
Rachel Tomovski
CMCS Board Secretary