

Coastal Montessori Charter School

Board of Directors Meeting

Monday, October 12th, 2015 ~ 6:00 PM

BOARD MEMBER ROLL CALL

The following members of the Board were present:

Kristin Bohan, Rob Horvath, Gene Mannella, Stella Mercado, Cathy Scott, Scott Steffen, and Rachel Tomovski

The following members of the Board were absent:

Lynne Ford and Jason Hendrix

OTHER ATTENDEES

Nathalie Hunt, CMCS Director

Timothy Grow, Elliott Davis

CALL TO ORDER

Chair, Mr. Rob Horvath, called the meeting to order at 6:06 PM.

COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA)

Chair, Mr. Horvath read aloud the FOIA statement.

READING OF THE MISSION STATEMENT

Board Secretary, Ms. Rachel Tomovski, read aloud the CMCS mission statement.

PUBLIC COMMENT

There were no comments.

APPROVAL OF THE AGENDA AND THE SEPTEMBER MINUTES

Ms. Stella Mercado made a motion to accept both this month's agenda as well as last month's minutes (as previously circulated.) Mr. Scott Steffen seconded it. The Board VOTED unanimously and the agenda and minutes were approved.

INFORMATION ITEMS

Mr. Timothy Grow, auditor with Elliott Davis, presented the Board with their Report on Financial Statements for the year ended June 30th, 2015. This document is due to GCSD on October 16th. It will remain in draft form until CMCS has closed on the property loan, which should be this week. He reviewed the information included with the Board and answered questions. Dr. Kristin Bohan asked if there is a place in the report where CMCS could highlight for any readers, their good practices. She wishes the public to be aware that CMCS is managing their tax dollars in an exceptional manner. The majority of money does get allocated to budget items directly affecting the children and instruction. Mr. Grow suggested that this would be appropriate to include in the section on page 3 – 8, "Management's Discussion and Analysis." Any edits need to be sent to Elliott Davis

prior to their finalization of the report. The report can be made available on the CMCS website and/or certain nuggets could be highlighted for the families. He also recommended posting that kind of information on Guide Star, where donors look up the 990.

FACILITY UPDATE

Chair Horvath reported that all is moving forward with the building process. A preconstruction meeting was held with all involved parties and once the approved contract is received back from the USDA, and a date is set for the loan closing with Conway National, the notice to proceed may be given to FBI Construction. The South Atlantic loan for the property matured October 5th, but they will not require a renewal, so long as the closing happens this month.

DIRECTOR REPORT

Dr. Hunt reviewed highlights from her Director's Report, which had been previously circulated.

There are currently 194 students enrolled, with 51 on the waiting list. CMCS has received 14 first grade applications, to date, for next year.

Regarding the Middle School amendment, Dr. Hunt has requested this be placed on October's GCSD Board Meeting agenda as an action item. She has emailed a detailed timeline for the addition of a Montessori Secondary Program to Dr. Dozier for board distribution, and is hopeful approval will be received this month.

CMCS teachers will be presenting at the SCMA conference October 24th in Columbia. Six staff members will be attending the AMS conference in Chicago in March. Upper El staff will be taking 16 students to New York in March to participate in the MMUN conference. Board Members are asked to let the office know if they are willing and able to volunteer in the classrooms as substitute teachers March 9th - 11th.

To help promote Open Enrollment, Dr. Hunt appeared on WPDE for two different interviews. Post cards will go out this month targeted to specific addresses. Ads have been placed in three local newspapers. An open house will be held November 6th at 6:00 PM.

Dr. Hunt reported that MAP testing is complete, and she shared some of the SLO goals that the teachers are using as a guideline for their instruction. CogAT testing for 2nd – 6th graders will occur between October 21st and 30th. Currently, CMCS has 28 students who have been identified as GT.

BUDGET REPORT

Chair Horvath reported that the District did receive their allocated "hold harmless" funds, but according to the formula, CMCS is not eligible for any of this money.

ACTION ITEM

Chair Horvath asked for a motion to approve the closure of a construction loan with Conway National Bank as stated in the Corporate Resolution for Coastal Montessori Charter School circulated at this meeting, and to authorize himself and Secretary, Rachel Tomovski, to sign all legal documents associated with said transaction.

Mr. Gene Mannella so moved. Ms. Mercado seconded the motion, and the Board VOTED unanimously to approve the Corporate Resolution as written.

MEETING ADJOURNED

There being no further business to be transacted, Mr. Steffen made the motion to adjourn. Dr. Cathy Scott seconded the motion. The Board VOTED unanimously and the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
Rachel Tomovski
CMCS Board Secretary