

Coastal Montessori Charter School

Board of Directors Meeting

Monday, April 13, 2015 ~ 6:00 PM

BOARD MEMBER ROLL CALL

The following members of the Board were present:

Kristin Alford, Kristin Bohan, Jason Hendrix, Rob Horvath, Gene Mannella, Pamela Martin, Martha Propps, Scott Steffen, and Rachel Tomovski

The following members of the Board were absent:

Mary Bryan, Lynne Ford, and Stella Mercado

Other Attendees:

Dr. Nathalie Hunt, CMCS Director

CALL TO ORDER

Chair, Mr. Rob Horvath, called the meeting to order at 6:04 PM.

COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA)

Chair, Mr. Horvath read aloud the FOIA statement.

READING OF THE MISSION STATEMENT

Board Secretary, Ms. Rachel Tomovski, read aloud the CMCS mission statement.

PUBLIC COMMENT

There were no comments.

APPROVAL OF THE AGENDA

Chair Horvath requested the agenda be amended to include a Facility Report. Ms. Kristin Alford made a motion to accept the agenda with the addition and Mr. Gene Mannella seconded it. The Board VOTED unanimously and the agenda was approved.

APPROVAL OF MARCH MINUTES

Dr. Pam Martin made a motion to approve the minutes from the March meeting. Ms. Alford seconded the motion and the Board VOTED unanimously to approve the March minutes.

DIRECTOR'S REPORT

Dr. Nathalie Hunt reported that there are 24 students on the current year's waiting list, and 37 on next year's. She noted that there has been an increase in the number of students waiting for admission to Upper Elementary classes. There are plans to begin marketing for next year's open enrollment as early as this summer. Dr. Hunt told the board that she intends to roll out an organized and purposeful recruitment plan, based on strategies she

heard about at a Chamber of Commerce workshop recently, including summer mail outs targeting specific areas in Georgetown.

Dr. Hunt reported that CMCS will lease 25 HP Elitebooks and a charging cart. The laptops will aid students with keyboarding skills, as well as be useful for MAP and PASS testing (the State has not yet approved android devices.)

Regarding staffing needs for next year, Dr. Hunt reported that she has posted the following part time positions: Music/Drama teacher and Literacy coach.

At their staff meeting this month, Dr. Hunt will be leading her team in a discussion of CMCS Charter goals. By unpacking each one, the staff will define SMART goals, as per Dr. Coleman's training the Board received at their retreat last summer. Dr. Hunt will share their school SMART goals with the Board at their May meeting.

Dr. Hunt reported that she has begun writing the charter amendment, which states that CMCS will expand to include middle school. She plans to present the amendment to the Board by the end of May and with the Board's approval, to the GCSD Board the first of June. She has budgeted for two middle school teachers to receive the Montessori training beginning next summer (2016.) She plans to use an 80/20 model where the school will pay 80 % of the cost and the teacher will be responsible for the remaining 20%. They may choose to have it deducted from their monthly paychecks the first year. Teachers participating in this training program will be required to sign a three year commitment with CMCS.

Regarding AMS membership, Dr. Hunt reported that CMCS can qualify for three years at the initial level, so she intends to pursue that.

INFORMATION ITEMS

Treasurer, Mr. Jason Hendrix reviewed the **March 2015 budget report** with the Board. Mr. Hendrix shared the second reading of the updated **FY-16 Budget**.

Chair Horvath reported that CMCS facility plans were approved by the Office of School Facilities. James Rice, from SGA, sent them the next phase and it is currently being reviewed. They anticipate that the bid process will begin before the end of May. They continue to secure the necessary permits, and another cost analysis is currently being conducted with the updated plans. Mercom is consulting on all Information Technology needs.

MEETING ADJOURNED

There being no further business to be transacted, Dr. Martin made the motion to adjourn. Mr. Mannella seconded the motion. The Board VOTED unanimously and the meeting was adjourned at 7:03 PM.

Respectfully Submitted,
Rachel Tomovski
CMCS Board Secretary