

Coastal Montessori Charter School

Board of Directors Meeting

Monday, July 10th, 2017 ~ 6:00 PM

BOARD MEMBER ROLL CALL

The following members of the Board were present:

Jason Hendrix, Gene Mannella, Cathy Scott, Scott Steffen, and Rachel Tomovski

The following Board members were absent:

Ryan Fabbri, Patricia Gadek, Rob Horvath, Stella Mercado, and Lesley Steedly

CALL TO ORDER

In the Chair's absence, Vice Chair, Mr. Scott Steffen, called the meeting to order at 6:01 PM.

COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA)

Vice Chair, Mr. Steffen read aloud the FOIA statement.

READING OF THE MISSION STATEMENT

Board Secretary, Ms. Rachel Tomovski, read aloud the CMCS mission statement.

PUBLIC COMMENT

There were no comments.

APPROVAL OF THE JUNE MINUTES AND THE AGENDA

Dr. Cathy Scott requested an addition to the agenda: briefing the board on the completed Director Evaluation.

Mr. Gene Mannella made a motion to accept both June's Minutes, and the July Agenda (previously circulated,) with the proposed addition. Mr. Jason Hendrix seconded the motion. The Board VOTED unanimously to approve both the Minutes and the Agenda, and the motion passed.

ACTION ITEMS

Mr. Steffen asked if, after reviewing the revised CMCS Handbook, any board members had feedback. He found some typographical errors and felt there were a few areas where minor edits are required. Dr. Scott said she would review the document and provide feedback. Final edits will be made and brought to the board for approval at the August meeting.

In a document previously circulated, the proposed cost for forty-five acoustic tiles is listed as \$15,000. Mr. Hendrix wondered if there is a guarantee that they will correct the noise issue, and other board members have additional questions regarding installment and expected improvement.

The board is in receipt of a proposal from a grant writers' group which quotes a cost of \$6,900/quarter. They claim to generate between three and five hundred thousand dollars each year for their clients. Several questions were raised, and the board would like to set up a conference call to have them addressed. Mr. Hendrix advised that questions be sent to Chair Horvath ahead of time.

FINANCIAL UPDATE

Prior to the meeting, Treasurer, Jason Hendrix and Mr. Gene Mannella reviewed the budget and circulated copies to all board members. They informed the board that all looked well. There were no questions raised.

DIRECTOR EVALUATION

Dr. Scott reported that twenty-two staff members responded to the questionnaire. Dr. Hunt's goals for next year are based on their feedback.

Mr. Mannella asked where the Administration is with regards to replacing the Assistant Director. No member present had any knowledge of whether or not there are currently any candidates being considered. Similarly, the board is unaware of any Building Manager candidates at this time. The salary is \$25K. It was suggested that perhaps the person currently holding the position could maintain it, and the older students could be tasked with inventory and ordering (the aspects of the job he is unable to perform.)

MEETING ADJOURNED

There being no further business to be transacted, Mr. Hendrix moved that the meeting be adjourned. Mr. Mannella seconded. The Board VOTED unanimously and the meeting was adjourned at 6:34 PM.

Respectfully Submitted,
Rachel Tomovski
CMCS Board Secretary