

Coastal Montessori Charter School

Board of Directors Meeting

Monday, August 21st, 2017 ~ 6:00 PM

BOARD MEMBER ROLL CALL

The following members of the Board were present:

Ryan Fabbri, Patricia Gadek, Rob Horvath, Gene Mannella, Cathy Scott, Lesley Steedly, and Rachel Tomovski

The following Board members were absent:

Jason Hendrix, Stella Mercado, and Scott Steffen

Also in attendance:

Dr. Nathalie Hunt, CMCS Director

CALL TO ORDER

Chair Rob Horvath called the meeting to order at 6:05 PM.

COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA)

Chair, Mr. Horvath read aloud the FOIA statement.

READING OF THE MISSION STATEMENT

Board Secretary, Ms. Rachel Tomovski, read aloud the CMCS mission statement.

PUBLIC COMMENT

There were no comments.

APPROVAL OF THE JULY MINUTES AND THE AGENDA

Mr. Ryan Fabbri made a motion to accept both July's Minutes, and the August Agenda (previously circulated.) Dr. Cathy Scott seconded the motion. The Board VOTED unanimously to approve both the Minutes and the Agenda, and the motion passed.

DIRECTOR REPORT

Dr. Nathalie Hunt reported that all open staffing positions have been filled. She asked that the board consider salary increases for the following positions, which have greatly increased in scope since CMCS has moved into its own building: office manager; operations manager; and building manager.

Current enrollment for 2017-18 is 100 students in Lower Elementary, 101 students in Upper Elementary, and 47 students in Middle School (32 in 7th grade and 15 in 8th grade.)

Dr. Hunt shared that CMCS lost three students to WMS, and that sports continues to be an issue for these middle school students, as there is no transportation offered.

There are currently 80 students on the waitlist.

The following building improvements have been completed: touch up paint, carpets cleaned, dry erase paint raised a foot, and the microphone in the Grand Hall now works.

The list of items still to be done includes: replacing all outside doors, replacing broken A/C in two classrooms (CMCS had to purchase portable units in the interim, to be ready for the start of school,) repair broken toilets, paneling in Grand Hall and the Music Room (one of the enclosed rooms in the MS wing,) and creating a nursing mothers' space in the Family Restroom. Chair Horvath offered to bring in a sofa he has been storing. Dr. Hunt told the board that the SC PASS and SC READY scores were released to principals on August 17th, and that she will look at them closely, and be prepared to share disaggregated data results at the September meeting.

FINANCIAL UPDATE

Prior to the meeting, Treasurer, Jason Hendrix and Mr. Gene Mannella reviewed the budget and circulated copies to all board members. Chair Horvath, Mr. Hendrix, and Dr. Hunt participated in a phone conference regarding the new accounting system in place. Mr. Fabbri has a few questions after reviewing it, and will email those. Chair Horvath told the board there is some tightening up required in the system and a few glitches that need to be addressed. CMCS spent \$664K up front in property and building expenses. That money is still in the loan.

CMCS sits on 6.9 acres and Chair Horvath reported that Dr. Dozier has committed to using the bond monies allocated for CMCS to purchase the adjacent 2.6 acres in order to lease it to CMCS for a dollar a year. There would be no restrictions on how the land should be used. Suggestions from administration include a gymnasium, a basketball court, or music hall. Dr. Scott inquired about the remainder of the bond money and suggested CMCS make a list of needs to submit to the District, asking what they are willing to cover. Dr. Hunt would like to see a CMCS Activity Bus with 65 seats. She informed the board that since moving out of the District's building, CMCS is being charged for transportation. The bill for transporting 21 students last year was \$7500. She noted that the new P.E. teacher has a Class C license.

This will all be addressed in the rewriting of the expired Memorandum of Agreement, now that there has been some trust developed between CMCS and the District.

ACTION ITEM

Chair, Rob Horvath resigned his position, effective the close of this meeting. As allowed by the bylaws, as an outgoing Chair, he remains an ex-officio member indefinitely, and will continue to liaise with the USDA regarding the loan.

The Board decided to table the election of a new Chair for next month's meeting.

MEETING ADJOURNED

There being no further business to be transacted, Dr. Scott moved that the meeting be adjourned. Mr. Mannella seconded. The Board VOTED unanimously and the meeting was adjourned at 7:08 PM.

Respectfully Submitted,
Rachel Tomovski
CMCS Board Secretary