

Coastal Montessori Charter School

Board of Directors Meeting Minutes

Monday, December 9th, 2013 ~ 6:00 PM

BOARD MEMBER ROLL CALL

The following members of the Board were present:

Kristin Alford, Kristin Bohan, Bo Bryan, Mary Bryan, Jason Hendrix, Rob Horvath, Pamela Martin, , Martha Propps, Scott Steffen, and Rachel Tomovski

The following members of the Board were absent:

Lynne Ford, Pamela Grant, Laura Lee, Gene Mannella, and Stella Mercado

Other Attendees:

Nathalie Hunt, CMCS Principal

CALL TO ORDER

Chair, Rob Horvath, called the meeting to order at 6:08 PM.

COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA)

Mr. Horvath read aloud the FOIA statement.

READING OF THE MISSION STATEMENT

Board Secretary, Ms. Tomovski, read aloud the CMCS mission statement.

APPROVAL OF THE AGENDA

Ms Kristin Alford made a motion to approve the agenda. Dr. Pamela Martin seconded the motion.

The Board VOTED to approve the agenda.

APPROVAL OF NOVEMBER'S MINUTES

Dr. Pam Martin made a motion to approve the minutes from the November 2013 meeting. Mr. Bo Bryan seconded the motion.

The Board VOTED to approve the minutes from the November 2013 meeting.

DIRECTOR'S REPORT

Dr. Nathalie Hunt discussed Open Enrollment and the Lottery. She reported that to date, 40 applications have been received. Only 23 of these are in first grade. She asked that she be permitted to keep the remaining 9 first grade spots open for first grade until Spring Break, instead of filling them with students in other grades.

Dr. Bohan asked that it be communicated to the parents of the second and third graders that whatever spots are not filled by first graders by the time school starts will be offered to them.

The Lottery to determine the order of the wait list for second through sixth grade applicants will be held on January 13th, according to Charter specifications. It will be a public meeting, held at the school and it will be videotaped. Dr. Bohan suggested that Dr. Hunt contact Mary Carmichael about a representative from their office coming to oversee the Lottery as part of the services we have contracted with them.

Following the Lottery, applicants for second through sixth grade will be added to the end of the wait list in the order they are received. First grade applicants will continue to be admitted until all 32 spots are filled.

Chair Rob Horvath told the Board that he and Dr. Hunt plan to meet the first Monday of each month, going forward, to touch base , discuss any concerns, and determine anything that may need to be added to the agenda for the upcoming board meeting.

ACTION ITEM

Dr. Pam Martin made the motion to keep the first grade spots open pending more first grade applications being received after the December 13th deadline.

Dr. Kristin Bohan seconded the motion.

The Board VOTED and the motion passed.

DISCUSSION ITEM

Mr. Jason Hendrix presented the November 2013 Budget Report to the Board for review. He said it reads as it should and he has no concerns.

Dr. Martin asked about the option for some employees to enter the pool for healthcare, as that may be a way to save in the budget. Mr. Hendrix will ask Bill Moser about this.

Chair Horvath pointed out that the line item for Architecture Services also includes many engineering costs that CMCS has incurred, but have been run through SGA.

PUBLIC COMMENT

There were no additional comments.

EXECUTIVE SESSION

Chair Horvath requested a motion to move into Executive Session to discuss the Architect contract and a Facility Coordinator. Ms Kristin Alford made the motion and Ms Martha Propps seconded it.

The Board VOTED to move to Executive Session at 6:40 PM. Dr. Hunt was invited to stay.

RETURN TO OPEN SESSION

At the conclusion of the discussion, Dr. Martin made a motion to move out of Executive Session. Ms Alford seconded the motion.

The Board VOTED to return to Open Session at 7:20 PM.

ACTION ITEMS

Dr. Bohan made a motion to approve the SGA contract as presented. Ms Alford seconded the motion.

The Board VOTED and the SGA contract was approved.

MEETING ADJOURNED

There being no further business to be transacted, Dr. Martin made the motion to adjourn. Ms Alford seconded the motion. The Board VOTED and the meeting was adjourned at 7:22 PM.

Respectfully Submitted,
Rachel Tomovski
CMCS Board Secretary