

Coastal Montessori Charter School

Board of Directors Meeting

Monday, October 13th, 2014 ~ 6:00 PM

BOARD MEMBER ROLL CALL

The following members of the Board were present:

Kristin Alford, Mary Bryan, Lynne Ford, Jason Hendrix, Rob Horvath, Pamela Martin, Martha Propps, and Rachel Tomovski

The following members of the Board were absent:

Gene Mannella, Stella Mercado, and Scott Steffen

Other Attendees:

Dr. Nathalie Hunt, CMCS Director

Dr. Kristin Bohan, CMCS Founder

Tim Grow, Elliott Davis

CALL TO ORDER

Chair, Rob Horvath, called the meeting to order at 6:12 PM.

COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA)

Chair, Mr. Horvath read aloud the FOIA statement.

READING OF THE MISSION STATEMENT

Board Secretary, Ms. Tomovski, read aloud the CMCS mission statement.

APPROVAL OF THE AGENDA

Chair, Mr. Horvath advised the board of two amendments to the agenda: Tim Grow will be replacing Michelle Jones for the FY-14 Audit Review; and Dr. Kristin Bohan will be sharing an update regarding the Capital Campaign, following the Audit Review.

Ms. Lynne Ford made a motion to approve the agenda. Ms. Kristin Alford seconded the motion, and the Board VOTED approved the agenda with the amendments.

APPROVAL OF MINUTES FROM SEPTEMBER

Ms. Martha Propps made a motion to approve minutes from the two September meetings. Mr. Jason Hendrix seconded the motion and the Board VOTED to approve both sets of September minutes.

CAPITAL CAMPAIGN UPDATE

Dr. Kristin Bohan reported that it has been exactly one year since the original letter was sent out, requesting pledges for the Capital Campaign. At that time, approximately \$130,000 was pledged. She plans to send out letters to those who pledged, explaining the

payment options. There will be an opportunity to coordinate with the CMCS office administration to receive monthly or quarterly statements until the total pledge has been paid.

Dr. Bohan also wishes to send out requests for additional pledges to new families, and those families who have not yet responded.

CMCS will host a reception to recognize all contributors. The unveiling of the architectural drawings will be planned for this event.

FY-14 AUDIT REVIEW

Mr. Tim Grow presented the Board with copies of the CMCS Report on Financial Statements for the year ended June 30, 2014, which will be part of the Georgetown County School District Financial Report. He also provided the Board members each with a copy of the CMCS Report to the Board of Directors for the year ended June 30, 2014.

Mr. Grow briefly summarized the information contained in the reports.

DIRECTOR'S REPORT

Dr. Nathalie Hunt reported that current enrollment is 184 students, and there are 29 students on the waiting list. Enrollment for next year is now underway. There are 32 openings for first graders and as of her report, 19 applications have been received.

Dr. Hunt shared the Math and Reading MAP scores with the Board. She noted that scores improved in the higher grades and that it is likely due to the fact that the District model has students converting to abstraction in second grade, whereas Montessori's model waits until the fourth grade.

Grades 4 through 6 will do Science and Social Studies PASS tests. Schools can choose whether to use the online version or the paper and pencil version.

Dr. Hunt said they are still awaiting confirmation regarding Math and ELA tests. She also reported that there would not be a Writing test in March.

She announced that this year, she plans to utilize the CAT mental abilities test for students who are in their third year at CMCS. Data from this will help to measure the extent to which CMCS is achieving its Charter goal of enhancing the seven survival skills.

Other spending includes materials for both Lower and Upper Elementary classes. Dr. Hunt said they are purchasing materials which will last, in turn cutting down on the amount of paper being used and copies being made.

Accompanied by Chair Rob Horvath and Secretary Rachel Tomovski, Dr. Hunt will be attending the Charter School Alliance annual conference in Columbia November 7th and 8th.

With Ms. Tomovski, Dr. Hunt will be visiting Dr. Betsy Coe's adolescent program at School of the Woods in Houston, TX, November 16th through 19th.

Dr. Hunt recommended that CMCS purchase the all-inclusive Policy Manual, PCSASC, being made available to Charter schools this year. It includes five manuals. The initial cost is \$3200 with an annual fee for updates of \$750. It includes Charter law and HR law. Aspects of the manual will be shared with families online, using a login system.

Dr. Hunt shared some of the professional development activities currently taking place, including the teachers observing one another in their classes, participating in curriculum meetings, a staff book club, as well as a CCU math research study.

FACILITY UPDATE

Chair Horvath announced that CMCS has closed on the property and is close to securing interim financing.

ACTION ITEM

Chair Horvath asked for a motion to approve the purchase of the Policy Manual from PCSASC. Dr. Martin made a motion. Ms. Propps seconded the motion. The Board VOTED to approve the purchase of the Policy Manual.

PUBLIC COMMENT

There were no additional comments.

MEETING ADJOURNED

There being no further business to be transacted, Ms. Kristin Alford made the motion to adjourn. Ms. Mary Bryan seconded the motion. The Board VOTED and the meeting was adjourned at 7:40 PM.

Respectfully Submitted,
Rachel Tomovski
CMCS Board Secretary