

# Coastal Montessori Charter School

## Board of Directors Meeting

Monday, November 10, 2014 ~ 6:00 PM

### **BOARD MEMBER ROLL CALL**

The following members of the Board were present:

Kristin Alford, Jason Hendrix, Rob Horvath, Gene Mannella, Stella Mercado, Pamela Martin, Scott Steffen, and Rachel Tomovski

The following members of the Board were absent:

Mary Bryan, Lynne Ford, and Martha Propps

Other Attendees:

Dr. Nathalie Hunt, CMCS Director

### **CALL TO ORDER**

Chair, Rob Horvath, called the meeting to order at 6:05 PM.

### **COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA)**

Chair, Mr. Horvath read aloud the FOIA statement.

### **READING OF THE MISSION STATEMENT**

Board Secretary, Ms. Tomovski, read aloud the CMCS mission statement.

### **APPROVAL OF THE AGENDA**

Chair, Mr. Horvath advised the board of additions to the agenda. Treasurer, Jason Hendrix will present the 990 documentation to the Board for review. He will also circulate copies of the October Budget Report for review.

Ms. Kristin Alford made a motion to approve the agenda. Ms. Stella Mercado seconded the motion, and the Board VOTED unanimously to approve the agenda with the additions.

### **APPROVAL OF MINUTES FROM OCTOBER**

Dr. Pamela Martin made a motion to approve minutes from the October meeting. Mr. Scott Steffen seconded the motion and the Board VOTED to approve the October minutes.

### **DIRECTOR'S REPORT**

Dr. Nathalie Hunt reported that current enrollment is 184 students, and there are 24 students on the waiting list. To date, 20 first grade applications have been received for next year. There are 17 on the waiting list for 2<sup>nd</sup> through 6<sup>th</sup> grade.

Regarding PASS Testing, Dr. Hunt reported that grades 4 through 6 will test in Social Studies and Science this year, and that the Math, ELA, and Writing tests will be ACT Aspire, but the schools are still awaiting details from the State Department of Education.

Dr. Hunt reported that CMCS purchased the five PCSASC Policy Manuals: HR; Operations; Board; Federal; and Financial. The cost is \$3200 initially, and then \$750 annually. Dr. Hunt explained that they would be working to combine existing CMCS handbooks with the purchased ones, updating existing manuals. Any pieces that are unique to CMCS will be reviewed by a copy editor and a lawyer. There is no legal advice provided in the above fees.

Dr. Hunt shared that Bonnie Ross, a Montessori school leader in California who has integrated Montessori with Common Core Standards, observed in all the CMCS classes and provided the staff with feedback. Ms. Ross commended the faculty on a number of areas in which she felt they are excelling, including a happy culture, a beautiful environment, scheduling, collaboration, self-directed learning and projects, and the plans in place for children not yet peaceful. She named some areas where there is opportunity for elevation: student-directed research; incorporate real world data and relevant math strategies; more support for early readers needing to understand written directions; and a better plan for supporting teachers through observation and feedback. Dr. Hunt explained that in dealing with all the operational responsibilities, it is difficult for her to spend as much time in the classrooms as she would like. She believes that CMCS would benefit from having a part time Curriculum Director. Ideally this person would be full time, serving in two capacities.

Dr. Hunt reported that the school's Annual Report must be submitted to the District no later than 5:00 PM on December 31<sup>st</sup>. This report includes information regarding enrollment goals and measurement tools, the Board, the staff, the audit, and annual budget. She suggested that this report could be used as a tool for the Board's evaluation of the Director.

### **FACILITY UPDATE**

Chair Horvath announced that CMCS is close to unveiling an interior design for the new building. At the last meeting with the architect, they included Dr. Hunt and a couple of the teachers.

The Capital Campaign letters were mailed out and the money is starting to come in. It is being deposited in an account created solely for this purpose.

### **PCSASC CONFERENCE UPDATE**

Chair Horvath reported that the Charter School Conference was one of the better ones they had been to. They made some good connections, and discovered some helpful resources.

### **TREASURER REPORT**

Treasurer, Jason Hendrix prepared the 990 for CMCS, and shared copies with the Board for their review.

Mr. Hendrix also reviewed the October Budget Report with the Board.

**PUBLIC COMMENT**

There were no additional comments.

**MEETING ADJOURNED**

There being no further business to be transacted, Mr. Gene Mannella made the motion to adjourn. Ms. Mercado seconded the motion. The Board VOTED and the meeting was adjourned at 7:00 PM.

Respectfully Submitted,  
Rachel Tomovski  
CMCS Board Secretary