

Coastal Montessori Charter School

Board of Directors Meeting

Monday, December 8, 2014 ~ 6:00 PM

BOARD MEMBER ROLL CALL

The following members of the Board were present:

Mary Bryan, Lynne Ford, Rob Horvath, Gene Mannella, Stella Mercado, Pamela Martin, Martha Propps, Scott Steffen, and Rachel Tomovski

The following members of the Board were absent:

Kristin Alford and Jason Hendrix

Other Attendees:

Dr. Nathalie Hunt, CMCS Director

Dr. Kristin Bohan, CMCS Founder

Mr. Charles Swensen, Coastal Observer

CALL TO ORDER

Chair, Mr. Rob Horvath, called the meeting to order at 6:00 PM and asked for a motion to go immediately into EXECUTIVE SESSION in order to discuss a potential contract.

EXECUTIVE SESSION

Mr. Gene Mannella made the motion to move to Executive Session. Dr. Pam Martin seconded it, and the Board VOTED unanimously to move to Executive Session at 6:01 PM. Dr. Nathalie Hunt was invited to stay.

Ms. Stella Mercado moved to return to Open Session. Ms. Martha Propps seconded the motion. The Board VOTED unanimously to return to OPEN SESSION at 6:25 PM.

COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA)

Chair, Mr. Horvath read aloud the FOIA statement.

READING OF THE MISSION STATEMENT

Board Secretary, Ms. Rachel Tomovski, read aloud the CMCS mission statement.

PUBLIC COMMENT

There were no comments.

APPROVAL OF THE AGENDA

Chair, Mr. Horvath, requested the Action Items be put ahead of the Discussion Items. Mr. Scott Steffen made a motion to accept the agenda with the change, and Dr. Martin seconded it. The Board VOTED unanimously and the agenda was approved.

APPROVAL OF NOVEMBER MINUTES

Ms. Propps made a motion to approve minutes from the November meeting. Mr. Mannella seconded the motion and the Board VOTED unanimously to approve the November minutes.

ACTION ITEMS

Dr. Martin made a motion to approve the recommendation made by the Facilities Committee to offer Westmoreland Group the Owners Representative position, contingent upon USDA approval. Ms. Lynne Ford seconded the motion, and the Board VOTED unanimously to extend the offer as stated.

Ms. Ford moved that the Board accept Chair Horvath's recommendation that the CMCS Bylaws be amended to offer Dr. Kristin Bohan, CMCS Founder, indefinite ex-officio board status. Ms. Mary Bryan seconded the motion. The Board VOTED unanimously and the amendment was approved.

Ms. Propps moved that the Board accept Chair Horvath's recommendation that the CMCS Bylaws be further amended to offer, at the Board's discretion, any outgoing CMCS Board Chair two years ex-officio board status. Ms. Ford seconded the motion. The Board VOTED unanimously and the motion passed.

DIRECTOR'S REPORT

Dr. Nathalie Hunt reported that current enrollment is 184 students, and there are 58 students on the wait list for next year. She shared that 34 first grade applications have been received, making a Lottery necessary. It will be held on Tuesday, January 6th, 2015 at 6:00 PM, in accordance with the Charter and the law.

Dr. Hunt reported that the school's Annual Report for the District can be used as a tool for her evaluation. She shared the templates with the Board.

DISCUSSION ITEMS

Chair Horvath asked the Board to establish a **Director Evaluation Committee**. Dr. Hunt shared about ADEPT for Charter School Principals. Dr. Martin agreed to chair the committee. Mr. Horvath, Ms. Ford, and Ms. Tomovski agreed to be on the committee. Dr. Martin proposed that the evaluation tool include state metrics, charter metrics, as well as goals specific to the CMCS community, which would need to come from Dr. Hunt and her staff. Given that employee agreements need to be ready for April, Dr. Martin suggested the committee be prepared to present an initial draft at the February board meeting. The piece which will be created with SMART goals from the faculty can then be added in time for approval at the March board meeting.

Mr. Gene Mannella shared the **November 2014 Budget Report** and reviewed it with the board.

FACILITY UPDATE

Chair Horvath shared the latest version of the site plan with the board. He reported that they are now in the engineering and cost analysis phase, and are looking at various systems, such as HVAC and IT, and will be applying for the necessary permits.

A public unveiling is planned for the New Year. Mr. Chad Redwine, of Waccamaw Brick provided the Board with a prototype of the personalized bricks that are available for a \$100 donation to the Capital Campaign. Dr. Bohan suggested a picture be posted on the school's website. Dr. Hunt agreed to have Kristy set it up.

MEETING ADJOURNED

There being no further business to be transacted, Ms. Bryan made the motion to adjourn. Ms. Stella Mercado seconded the motion. The Board VOTED unanimously and the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
Rachel Tomovski
CMCS Board Secretary