

# Coastal Montessori Charter School

## Board of Directors Meeting

Monday, June 20th, 2016 ~ 5:45 PM

### **BOARD MEMBER ROLL CALL**

The following members of the Board were present:

Kristin Bohan, Jason Hendrix, Rob Horvath, Cathy Scott, and Rachel Tomovski

The following Board members were absent:

Gene Mannella, Stella Mercado, and Scott Steffen

### **OTHER ATTENDEES**

Nathalie Hunt, CMCS Principal

Charles Swensen, Coastal Observer

### **CALL TO ORDER**

Chair, Mr. Rob Horvath, called the meeting to order at 5:45 PM.

### **COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA)**

Chair, Mr. Horvath read aloud the FOIA statement.

### **READING OF THE MISSION STATEMENT**

Board Secretary, Ms. Rachel Tomovski, read aloud the CMCS mission statement.

### **EXECUTIVE SESSION**

Chair Horvath asked for a motion to move immediately into Executive Session to discuss an HR issue. Mr. Jason Hendrix so moved. Dr. Cathy Scott seconded, and the Board VOTED unanimously to move into closed session at 5:48 PM.

### **DIRECTOR EVALUATION**

At 6:09 PM, the Board invited Dr. Nathalie Hunt into the closed session to share their Director Evaluation summary with her.

### **RETURN TO OPEN SESSION**

Chair Horvath asked for a motion to move back into Open Session. Dr. Kristin Bohan so moved. Mr. Hendrix seconded and the Board VOTED unanimously to return to open session at 6:17 PM.

### **PUBLIC COMMENT**

There were no comments.

### **APPROVAL OF THE AGENDA AND THE MAY MINUTES**

Chair Horvath requested the Board move the Action Items to the top of the agenda. Mr. Hendrix made a motion to accept both June's agenda, with this change, and the May

Minutes (previously circulated.) Dr. Bohan seconded the motion. The Board VOTED unanimously to approve both agenda and minutes, and the motion passed.

### **FINANCIAL REPORT**

Treasurer, Mr. Jason Hendrix, facilitated the THIRD and FINAL READING of the FY-17 Annual Operating BUDGET, for Board Approval. He reported that items mostly remain consistent, with minor changes since the last Reading. In light of recent decisions, and the collection of various estimates (keeping in mind that after a year in the new building, actual costs will have been determined,) the deficit for the FY-17 Budget is determined currently to be at \$118,000. However, Treasurer Hendrix assured the Board that CMCS has a very strong cash position, and that the school is adequately prepared to handle this. Whenever a new program is added, there will be a cost associated in the first year. In fact, only seventeen or eighteen additional students would be needed to cover the deficit, and CMCS fully expects to add thirty-two eighth graders for FY-18, without increasing program expenses.

There were no questions.

### **ACTION ITEMS**

#### **APPROVAL OF THE FY-17 BUDGET**

After three readings, and with input from Dr. Hunt and CMCS Accountant, Bill Moser, Treasurer Hendrix reports that the numbers are as close as they can be determined, and he indeed feels very comfortable with this budget. He moved to approve it as presented. Dr. Scott seconded the motion. The Board VOTED unanimously and the motion to approve the FY-17 Annual Operating Budget passed.

#### **APPROVAL OF THE SLATE OF BOARD NOMINEES**

On behalf of the Nominating Committee, Chair Horvath reported that there has been no interest expressed by any individuals to join the CMCS Board at this time. Therefore it is the recommendation of the Committee that the Board let the slate stand with only the three returning members, whose terms are up: Jason Hendrix, Gene Mannella, and Stella Mercado. According to the By-Laws, up to fifty percent of the Board may be appointed, allowing an interested and excellent candidate to join the Board at a later date if the opportunity should arise. Dr. Scott made a motion to accept the recommended slate. Dr. Bohan seconded and the Board VOTED unanimously and the slate was accepted.

### **DIRECTOR REPORT**

Dr. Nathalie Hunt shared the following information with the Board:

The wait list is currently at seventy-nine students, among the various grades. There are twenty-seven students enrolled for Middle School, leaving room for five more.

A new Lower Elementary Lead teacher has been hired and will attend the Montessori training at Seacoast this summer.

Dr. Hunt has promoted a current staff member to the position of Assistant Director. He will also continue to perform the role of Specials Teacher.

The SLO outcomes, based on the Reading MAP pre and post tests for second through sixth grades, result in twenty percent of the teacher evaluation rubric. Fifty percent is based on instruction and environment, and thirty percent on personal growth. Dr. Hunt reported that the trend is that fewer growth targets are being met at the higher grade levels. She wondered if it was simply because by that point in the year, the upper students have participated in so much testing, that they are no longer performing at their best.

Tests this year will be SC Ready and SC PASS. They do not expect changes in the baseline this time.

In terms of a fourth charter goal, Dr. Hunt proposed it be “preparation for high school and life.” She suggested tools to measure this goal should include: end of the year exams in middle school; state testing; and tracking GPAs after the student moves on to high school and college. Dr. Scott inquired about including tracking students who go on to trade and technical schools as well. Dr. Hunt agreed. Dr. Bohan pointed out that tracking results post CMCS would not be beneficial to addressing any deficiencies for the student while still at CMCS. Perhaps a tool such as MAP that allows teachers to adjust for that child while there is still time may be more valuable. She went on to say that parents are looking to ensure that CMCS will prepare their Middle School students for the most desired academic track in high school. Dr. Hunt intends to meet with area high school administrators to gain insight into exactly what is expected of their incoming ninth graders. She believes this will help to ensure a seamless transition. Dr. Scott also suggested the PSAT may be a good tool. Dr. Hunt told the Board she will have met with everyone and have a list of expectations compiled in time for the August Board meeting.

In an email previously circulated, Dr. Hunt shared her new Code of Conduct document, which she modeled after that of ECMCS, as well as her updates to the Parent Handbook. She hopes to have final approval on these in time to make them available at the August 3<sup>rd</sup> and 4<sup>th</sup> registration days, as well as at the “Back to School Night” on either Monday, August 15<sup>th</sup> or Tuesday, August 16<sup>th</sup>. They will also be available on the Parent Portal of the CMCS website. Chair Horvath suggested that the District be able to take a look at these documents prior to their release, as some of the items are subject to District policy and stated as such. Dr. Hunt said she could have them to the GCSD attorney right away if needed.

Finally, Dr. Hunt stated that she is still researching a “Bring Your Own Device” policy for Middle School.

### **MEETING ADJOURNED**

There being no further business to be transacted, Dr. Bohan moved that the meeting be adjourned. Dr. Scott seconded. The Board VOTED unanimously and the meeting was adjourned at 7:09 PM.

Respectfully Submitted,  
Rachel Tomovski  
CMCS Board Secretary