

# *Coastal Montessori Charter School*

## *Board of Directors Meeting*

*Monday, December 12th, 2016 ~ 6:00 PM*

### **BOARD MEMBER ROLL CALL**

The following members of the Board were present:

Rob Horvath, Stella Mercado, Cathy Scott, Scott Steffen, and Rachel Tomovski

The following Board members were absent:

Jason Hendrix and Gene Mannella

### **OTHER ATTENDEES**

Nathalie Hunt, CMCS Principal

### **CALL TO ORDER**

Chair, Mr. Rob Horvath, called the meeting to order at 6:10 PM.

### **COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA)**

Chair, Mr. Horvath read aloud the FOIA statement.

### **READING OF THE MISSION STATEMENT**

Board Secretary, Ms. Rachel Tomovski, read aloud the CMCS mission statement.

### **PUBLIC COMMENT**

There were no comments.

### **APPROVAL OF THE AGENDA AND THE NOVEMBER MINUTES**

Mr. Scott Steffen made a motion to accept both December's agenda, and the November Minutes (previously circulated.) Ms. Stella Mercado seconded the motion. The Board VOTED unanimously to approve both agenda and minutes, and the motion passed.

### **DISCUSSION ITEM**

Chair Horvath and Dr. Nathalie Hunt informed the board that CMCS is re-evaluating their contracted accounting services and considering other options for financial representation.

### **FACILITY REPORT**

Chair Horvath shared an update regarding the new facility and financials: CMCS pays no interest for a year; the District agreed to add CMCS on to their bulk rate schedule to lower the cost for Waste Management; the contractors have a year to fix any problems

with the building and there is an online “punch list” which the staff can make additions to at any time; the cost of pest control will be \$5,500, with termite control being another \$5,500 initially (Marshall’s is a smaller independent termite control company out of Georgetown who also came by to give an estimate.)

Dr. Hunt told the board that she has been trying to get on the calendar for WMS to have them walk through the old CMCS hallway with her and sign off on the excellent condition in which CMCS left it.

## **DIRECTOR REPORT**

Dr. Hunt reported receiving forty first grade applications to date. The enrollment period closes December 15<sup>th</sup>, and the lottery will be held January 9<sup>th</sup> in the Grand Hall.

Mr. Chris Bergeron has agreed to become Dr. Hunt’s full time Assistant Director, and she has posted the P.E. position. More staff, more families, and more duties are leaving little time for Dr. Hunt to spend with the curriculum, and this change will help. Mr. Bergeron will be able to assist more with HR and building management. She is planning to make the P.E. position full time, having this person fill in other holes, such as lunch and recess supervision. The Aftercare program also needs to be revisited, as Mr. Bergeron and Ms. Tia were handling it and no longer wish to. Dr. Scott suggested that could perhaps be one of the duties of the new P.E. coach, if they could work out a later start time in order to avoid anyone requiring overtime, since the laws have recently changed on that.

Dr. Hunt also mentioned to the board that next year, CMCS would need to bump the music teacher position up to Full Time, in order to accommodate for band offerings. It is the general consensus that for CMCS to remain competitive and attractive, students will need to be taught to play instruments beginning in Upper Elementary.

Some needs Dr. Hunt communicated to the board include the software program for Nurse Kelly that the District is using. She has been asking for three years and the request has not gone beyond Dr. Dozier. Also, it is not efficient or effective to mop all the floors, and when Dr. Hunt consulted the contractors, they suggested a “floor scrubber.” Mr. Steffen suggested asking the manufacturer of the floors what they recommend before spending the money on an industrial floor scrubber. The Grand Hall needs to be equipped with sound absorbers of some kind. It is extremely loud. And finally, they are going to look into Waste Industries doing a recycling pick up for the school. Currently the middle school teachers are taking care of transporting the recycling collected, and it takes them a great deal of time.

Dr. Hunt is working on the Year End Report for the district, and she is happy to be able to include that CMCS has “highly qualified” teachers. All of the Lower and Upper El leads have Montessori certifications in their teaching area, and except for one Lower El teacher, they are all State certified as well. In Middle School, two are state certified and one is Montessori certified, with one of the others scheduled to attend training this summer.

Dr. Hunt confirmed that testing this year will not be timed, and will be paper and pencil.

There will be a new teacher evaluation process next year, which includes planned observations. Dr. Hunt's concern is that it will not be as authentic, and for this reason, she will continue to do her internal observations spontaneously.

Dr. Hunt reported that there has been a change in the preference law for admissions. It seems now that sibling preferences will not be counted towards the maximum percentage allowed. Chair Horvath to follow up with Carol to determine if those already admitted in past years by means of the sibling preference are still counted.

#### **FINANCIAL UPDATE**

Prior to the meeting, Treasurer, Jason Hendrix and Mr. Gene Mannella reviewed the budget and circulated copies to all board members. There were no questions raised.

#### **MEETING ADJOURNED**

There being no further business to be transacted, Ms. Mercado moved that the meeting be adjourned. Mr. Steffen seconded. The Board VOTED unanimously and the meeting was adjourned at 7:50 PM.

Respectfully Submitted,  
Rachel Tomovski  
CMCS Board Secretary