

# *Coastal Montessori Charter School*

## *Board of Directors Meeting Minutes*

*Monday, January 13th, 2014 ~ 6:30 PM*

### **BOARD MEMBER ROLL CALL**

The following members of the Board were present:

Kristin Alford, Kristin Bohan, Bo Bryan, Lynne Ford via telephone, Pamela Grant, Jason Hendrix, Rob Horvath, Laura Lee, Gene Mannella, Pamela Martin, Stella Mercado, Martha Propps, Scott Steffen, and Rachel Tomovski

The following members of the Board were absent:

Mary Bryan

Other Attendees:

Nathalie Hunt, CMCS Principal

Charles Swensen, Coastal Observer

### **CALL TO ORDER**

Chair, Rob Horvath, called the meeting to order at 6:31 PM.

### **COMPLIANCE WITH FREEDOM OF INFORMATION ACT (FOIA)**

Mr. Horvath read aloud the FOIA statement.

### **READING OF THE MISSION STATEMENT**

Board Secretary, Ms. Tomovski, read aloud the CMCS mission statement.

### **APPROVAL OF THE AGENDA**

Mr. Gene Mannella made a motion to approve the agenda. Mr. Bo Bryan seconded the motion.

The Board VOTED to approve the agenda.

### **APPROVAL OF DECEMBER'S MINUTES**

Ms Kristin Alford made a motion to approve the minutes from the December 2013 meeting, as well as the minutes from the Special Meeting held in December. Mr. Gene Mannella seconded the motion.

The Board VOTED to approve the minutes from both December 2013 meetings.

### **DIRECTOR'S REPORT**

Dr. Nathalie Hunt distributed copies of the SCDE Annual Report on CMCS, which includes the Audit Report. It will be available on the new CMCS website, which is progressing. Dr. Hunt said she has seen the prototype and she is developing content now. Regarding the PASS results and the Gaps in Achievement, Dr. Hunt reported that there was a gender gap across each content area and each grade level (3<sup>rd</sup> – 6<sup>th</sup>.) The girls outperformed the boys, and while it is not statistically significant, it is interesting to note. Dr. Hunt said that Balanced Literacy will be the focus of the next Professional Development Day. She will be training the teachers on Running Records and using rubrics. CMCS is going to be able to use anonymous samples of student writing from elsewhere in the District for their students to evaluate and learn from.

Current Enrollment in first grade is 30 students, 35 in second, 34 in third, and 31 in fourth, 19 in fifth, and 13 in sixth.

Enrollment for next year is 32 in first grade with one student currently on the waiting list. The Lottery for students applying for admission in other grades next year was held prior to this Board Meeting and consequently 21 students have been placed on the wait list, in the order they were drawn. Of those, six have sibling preference.

It was determined by the administration that the enrollment period and the lottery are scheduled appropriately and similarly to other Charter Schools in the area, and that each time CMCS goes through the process, it will become that much better known and the community will expect it.

Dr. Hunt intends to keep the momentum and the excitement for next year's admissions strong throughout the remainder of this year, by holding events in late February and May. Dr. Cafaro has encouraged CMCS to participate in the Academic Fair this year. Dr. Hunt is currently waiting for more information from the District. It is scheduled for January 25<sup>th</sup>, however the format is changing this year and they are still putting together the packet of details to send to the schools.

### **EXECUTIVE SESSION**

Chair Horvath requested a motion to move into Executive Session to discuss the property contract. Dr. Martin made the motion and Ms Martha Propps seconded it.

The Board VOTED to move to Executive Session at 7:15 PM. Dr. Hunt was invited to stay.

### **RETURN TO OPEN SESSION**

At the conclusion of the discussion, Ms Propps made a motion to move out of Executive Session. Dr. Martin seconded the motion.

The Board VOTED to return to Open Session at 8:48 PM.

### **ACTION ITEM**

Ms Stella Mercado made the motion to form a new Facilities Committee.

The Committee will be composed of board members Bo Bryan, Jason Hendrix, Rob Horvath, Gene Mannella, and Scott Steffen, and will address new challenges to the

school's plans for construction on the Longleaf Pine Property posed by the Prince George Community Association.

Mr. Jason Hendrix seconded the motion.

The Board VOTED and the motion passed.

**PUBLIC COMMENT**

There were no additional comments.

**MEETING ADJOURNED**

There being no further business to be transacted, Dr. Martin made the motion to adjourn.

Ms Alford seconded the motion. The Board VOTED and the meeting was adjourned at 8:50 PM.

Respectfully Submitted,  
Rachel Tomovski  
CMCS Board Secretary